

Application for the Social Fund of the ÖH University of Graz

Name: _____ Student ID Number: _____

Check-List:

- ☐ Completed and signed **application form**
- ☐ **Confirmation of enrollment** for the current semester
- ☐ **Transcript of records** for the last two semesters
- ☐ **Proof of income** of the applicant (including social benefits and financial support from family and friends), and if applicable, proof of income of partner, parents, children, or siblings living in the same household (including social benefits and support from family and friends)
- ☐ **Continuous bank statements of the last six months** (for the applicant and/or all persons living in the same household)
- ☐ **Social insurance record** to prove employment. If not available, a written confirmation from the insurance office (e.g., by e-mail) stating that such a record cannot be issued is sufficient.
- ☐ Proof of **existing savings** (e.g., savings account, securities account, building savings contract)
- ☐ **Form** for monthly income and expenses (available on the website of the Social Office)

Incomplete information or missing documents will result in rejection of the application!

All pages of the form must be completed in full.

Application Form

Personal Information:

First name: _____ Last name: _____

E-Mail (Uni): _____

Phone number: _____

Street: _____ Postal code & city: _____

Nationality: _____

Place of birth: _____ Date of birth: _____

Marital status: _____

Gender ☐ female ☐ male ☐ non-binary ☐ diverse

Do you have children? ☐ yes ☐ no

If yes, how many: _____ and what age? _____

Field of study: _____

Current semester: _____

Have you already received support from the Social Fund? ☐ yes ☐ no

If yes, when? _____

Have you received funds from the ÖH Federal Representation's Social Fund last semester? ☐ yes ☐ no

If yes, how much: _____

Are you currently receiving other financial support from the ÖH? ☐ yes ☐ no

If yes, which one? _____

Description of Current Emergency Situation

Please submit a description written in block letters (clear handwriting) or typed on a computer!

If the handwriting is not legible, the application will be rejected automatically!

What counts as an emergency situation?

Unforeseeable events that acutely endanger your livelihood or your studies and that you cannot finance yourself.

Examples: Rent arrears; Electricity/gas cut-off; Defective washing machine / refrigerator / heating; No money for food, medication or hygiene products; Sudden loss of job; Urgent study-related purchase (e.g. laptop); Unexpected medical / therapy costs

Please describe briefly:

1. What happened? (event, date)
2. Which costs are affected? (amounts, deadlines)
3. Why is your own money not sufficient?
4. What have you already done about it?
5. What amount is urgently needed and for what purpose?

Attach supporting documents (reminders, invoices, official notices, etc.).

Bank Details

IBAN: _____

BIC: _____

Account holder: _____

The applicant is responsible for ensuring that the application is complete and correctly filled out and that all information is supported by suitable documentation.

The ÖH University of Graz assumes no liability for transmission errors or other mistakes in the submission of the application; all liability is excluded.

Submitting this application does not entitle the applicant to a legal claim for support from the Department of Social Affairs of the ÖH Uni Graz.

By signing, I confirm that all information provided is truthful, and that I have read, understood, and acknowledged the attached data protection declaration as well as the notes above.

Place and date

Signature